



*Leroy D. Baca, Sheriff*

*County of Los Angeles*  
**Sheriff's Department Headquarters**

*4700 Ramona Boulevard  
Monterey Park, California 91754-2169*



July 1, 2011

Los Angeles Regional Crime Laboratory Facility Authority  
4700 Ramona Blvd., 4<sup>th</sup> Floor  
Monterey Park, CA 91754-2169

Dear Members of the Authority:

**APPROVAL OF A ONE YEAR AGREEMENT EXTENSION TO  
CONTINUE PREVENTATIVE MAINTENANCE SERVICE FOR THE  
AIR CONDITIONING AND RELATED MECHANICAL SYSTEMS AT  
THE LOS ANGELES REGIONAL CRIME LABORATORY FACILITY**

**THE RECOMMENDED ACTION:**

1. Approve exercise of the Authority's option to extend for one year the Agreement with Control Air Conditioning Service Corporation ("Agreement") to provide scheduled maintenance and repair services for the air conditioning and related mechanical systems in the amount of \$82,064.00, and authorize the Chair to sign the Notice of Exercise of Option (Attachment I).

**PURPOSE OF THE RECOMMENDED ACTION**

Approval of the recommended action will allow the Authority to continue the Agreement for comprehensive maintenance and repair services for the air conditioning and related mechanical systems at the Hertzberg-Davis Forensic Science Center. The extension of the term will be for one year and represents the final year of the Agreement.

**JUSTIFICATION**

On July 12, 2007, your Board entered into an Agreement with Control Air Conditioning Services Incorporated, for maintenance of the air conditioning and related mechanical systems at the Hertzberg-Davis Forensic Science Center. In accordance with the Agreement, the Authority has the option to extend the term for up to three (3) additional one (1) year periods. It is recommended that the Authority exercise its third and final option to extend the contract for the remaining year.

*A Tradition of Service Since 1850*

**FINANCING**

The cost for the extension period will be factored into the fiscal year 2011-12 proposed operating budget as a portion of Preventative Maintenance on budget line item 2.2.

**CONTRACTING PROCESS**

Not applicable.

**ENVIRONMENTAL DOCUMENTATION**

Not applicable.

**CONCLUSION**

Please return one approved copy of this letter to the Los Angeles County Sheriff's Department.

Respectfully Submitted,

Jack Schweizer, Manager I  
Crime Lab Facility Manager

Adopted and Approved

\_\_\_\_\_  
Miguel A. Santana, City Executive Officer  
City of Los Angeles  
Chairperson of the Joint Powers Authority

Date: \_\_\_\_\_

## Los Angeles Regional Crime Laboratory Facility Authority



**Board of Directors**

Miguel A. Santana, Chair  
Lisa M. Chavez, Vice Chair  
Leroy D. Baca, Secretary  
Charlie Beck  
William T Fujioka

Proud Partner

July 1, 2011

Kent D. Kreutziger, Project Director  
Control Air Conditioning Services Corporation  
5200 E. La Palma Avenue  
Anaheim, California 92807

Dear Mr. Kreutziger:

**EXTENSION OF AGREEMENT NO. JPAC-001  
FOR THE PREVENTATIVE MAINTENANCE SERVICE FOR THE AIR  
CONDITIONING AND RELATED MECHANICAL SYSTEMS AT THE  
LOS ANGELES REGIONAL CRIME LABORATORY FACILITY**

The Los Angeles Regional Crime Laboratory Facility, Joint Powers Authority (JPA) hereby exercises its third and final option to extend the current contract for one year, effective October 4, 2011 through October 3, 2012. Pursuant to Paragraph 7, Term, the JPA is authorized to exercise each of the three (3) one-year option periods, at the JPA's discretion, through written notice delivered to Contractor.

Should you have any questions, please contact Jack Schweizer, Sheriff's Project Manager, at (323) 307-4320, or Marcelle Murr, Sheriff's Contracts Unit, at (323) 526-5294.

Sincerely,

Miguel A. Santana, City Administrative Officer  
City of Los Angeles  
Chairperson of the Joint Powers Authority

Mr. Kreutziger  
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MS:JS:js

CC: Thomas J. Faughnan, Principal Deputy County Counsel  
Heather Aubry, Deputy City Attorney, City of Los Angeles  
David R. Betkey, Chief, Technical Services Division  
Earl M. Shields, Commander, Technical Services Division  
David A. Walters, Captain, Scientific Services Bureau  
Glen C. Joe, Director, Fiscal Administration  
Susie Cousins, Assistant Director, Fiscal Administration  
Jack Schweizer, Manager, Facilities Services Bureau  
Angelo Faiella, Manager, Contracts Unit  
Liz Feathers, Manager, Contract Monitoring  
Marcelle Murr, Contract Analyst, Contracts Unit